



Housing Authority
of the
County of Tulare

Come join our team! We are currently recruiting for the following temp to hire positions:



Maintenance Person II

Performs semi-skilled maintenance and repair of buildings and equipment; and other work as required. General maintenance of rental units, such as minor plumbing and carpentry; operate and repair power machinery; keep all equipment in good repair; maintain grounds, including mowing, spraying, fertilizing and chemical weed control.



Eligibility Clerk I/II (2 vacancies)

Interviews applicants for housing; processes applications and verifies eligibility and houses applicants; determines tenant's eligibility for continued occupancy; calculates rents; performs various leasing and occupancy functions; compiles and prepares statistical reports; and performs miscellaneous duties as assigned.

HOW TO APPLY:

External applicants **must** submit a resume through one of the following local temporary employment agencies: Personnel Solutions Unlimited, HireUp Staffing, Express Pros, and Volt Workplace Solutions. Resumes must be accompanied by the appropriate written examination administered by the temporary employment agency; and sent through that agency. This recruitment closes on Friday, March 21, 2025 at noon.

While the successful candidate(s) will be hired through the temp agency, they can be considered for HATC employment when they reach 90 working days at the minimum and up to one year at the maximum, based upon satisfactory performance.

For additional information, please contact Janice Avila, Human Resources Manager, 627-3700 x112.



This institution is an equal opportunity provider, and employer.

